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| **Mailing Address** |
| **Vill – Dohitpur,** **P.O. – Tildanga,****P.S. – Farakka,** **Dist. – Murshidabad,****Pin – 742212, West Bengal** |

  1907.JPG  *JIAUL SK* **🕾 +91 9851693654** **🖂jiaul.b@gmail.com**   |
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**CURRICULUM VITAE**

**Objective**

To associate with an organization where scope for contributing and learning are high. To work as a key player in challenging and creative environment.

**Academic Qualifications**

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| --- | --- | --- | --- | --- |
| **Degree / Certificate** | **College/School** | **University / Board** |  | **Year** |
|  |  |  |  |  |
| **B.A.**  | **Prof. S.N.H. College** | **Kalyani University**  |  | **2007** |
| **Higher Secondary Exams. (12th)** | **Nayansukh L.N.S.M. High School**  | **W.B.C.H.S.E** |  | **2004** |
| **Secondary Exams (10th)** | **Tildanga High School**  | **W.B.B.S.E** |  | **2002** |

**Extra Qualifications**

* Completed **Diploma** in **Computer Application & Programming Assistant** from **Sristi Computer Academy (Approved By: N.C.V.T.)**
* Done **Hardware Basic** & **MS Office** from **SEDI (Kendua, Farakka, MSD)**
* **Maint. of Domestic Elec. & Elect. Appl.** from **Farakka STVT Institute** **(W.B.S.C.T.E.)**

**Experience**

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| **Sl. No.** | **Experience** | **Location** | **Designation** |
| **01.** | **06 (Six) Months** | **N.T.P.C. Ltd., Farakka (Under Sristi Computer Academy)** | **Computer Help-Desk Operator for ERP (SAP)** |
| **02.** | **Running from 21.09.2009** | **N.T.P.C. Ltd., Farakka** | **Computer Operator (M.S. Enterprise)** |

**Characteristic Strengths**

* Quick learning and implementing capability
* Confidence
* Team member and motivator as well
* Responsible attitude
* Positive Attitude and Enthusiasm
* Ability to work hard

**Computer Proficiency**

* Working knowledge of **Windows, Ms Office – 2007.**
* Internet Proficiency

**Personal Particulars**

Name: Jiaul Sk

Father's name: Abdul Matin

Sex: Male

Date of Birth: 2nd May, 1985

Marital Status: Single

Permanent Address: Vill-Dohitpur, P.O. - Tildanga, P.S.-Farakka, Dist-Murshidabad,

Pin Code–742212 (W.B)

Languages Known: English, Hindi, Bengali

Interests: Internet browsing, Playing Cricket, Listening to music

**Declaration**

I hereby declare that the above mentioned information is correct to the best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.



Date: 01.11.2012

Place: Farakka

 Jiaul Sk