**BIO DATA**

Name : Kausik Das

Father’s Name : Tapas Das

Address : 27/4 Tarak Chattertjee Lane

Kolkata – 700005

Date of Birth : 11.9.1988

Nationality : Indian

Religion : Hindu

Phone No : 9836541509, 9874062588

E- mail Id : [kausikdas86@rediffmail.com](mailto:kausikdas86@rediffmail.com)

**EDUCATION QUALIFICATION**

1. Passed Secondary from W.B.B.S.E in

The year 2005

1. Passed Higher Secondary from W.B.C.H.S.E in

The year 2008

1. Passed B. Com from C.U 2012

**OTHERS QUALIFICATION**

1. Basic **( CITA )** Course complete from

youth computerCenter

1. **(Tally 9.1)** Course complete from

youth computerCenter

**WORKING EXPERIENCE**

1. **ICICI BANK –** Relationship Manager for two years

**( Loan File , Credit Card file Maintenance ,**

**Computer Data Entry Job )**

Contractual Service 2007 to 2009

1. **Serum analysis Pvt Ltd** – Asst. Accountant

For two years. **( Income , Expenses . Discount**

**Maintenance ) Tally 9.1** Contractual Service 2009 to2012 march

1. **Aparna Group –** Preliminary Accountant

For Three Years **( Receipt, payment , Cash collection**

**Entry , Bill – Cash , credit entry, and (Bill rectification quantity ,**

**amount ) Voucher maintenance , stock information )** 2012 may to 2015

Language koown : Bengali , hindi , English

Hobby : Listening Music & Reading Book

Date :

Place :

Signature