**BIO DATA**

 Name : Kausik Das

 Father’s Name : Tapas Das

 Address : 27/4 Tarak Chattertjee Lane

 Kolkata – 700005

 Date of Birth : 11.9.1988

 Nationality : Indian

 Religion : Hindu

 Phone No : 9836541509, 9874062588

 E- mail Id : kausikdas86@rediffmail.com

 **EDUCATION QUALIFICATION**

1. Passed Secondary from W.B.B.S.E in

 The year 2005

1. Passed Higher Secondary from W.B.C.H.S.E in

 The year 2008

1. Passed B. Com from C.U 2012

 **OTHERS QUALIFICATION**

1. Basic **( CITA )** Course complete from

youth computerCenter

1. **(Tally 9.1)** Course complete from

 youth computerCenter

**WORKING EXPERIENCE**

1. **ICICI BANK –** Relationship Manager for two years

 **( Loan File , Credit Card file Maintenance ,**

 **Computer Data Entry Job )**

Contractual Service 2007 to 2009

1. **Serum analysis Pvt Ltd** – Asst. Accountant

 For two years. **( Income , Expenses . Discount**

 **Maintenance ) Tally 9.1** Contractual Service 2009 to2012 march

1. **Aparna Group –** Preliminary Accountant

For Three Years **( Receipt, payment , Cash collection**

**Entry , Bill – Cash , credit entry, and (Bill rectification quantity ,**

 **amount ) Voucher maintenance , stock information )** 2012 may to 2015

Language koown : Bengali , hindi , English

Hobby : Listening Music & Reading Book

Date :

Place :

 Signature